



AGENDA

Regular Meeting – Wednesday, April 10, 2024 – 9:30 a.m.

Lathrup Village City Hall, 27400 Southfield Road

Regular Meeting

1. Meeting Called to Order
2. A. Roll Call, Recognition of Visitors & Public Comment
B. Public Comments
3. Approval of Agenda
4. Consent Agenda
All items listed on the Consent Agenda are considered to be routine by the Board of Trustees, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a Board Member or visitor so requests, in which event the item will be removed from the consent agenda and considered as the last item of business.
 - A. Approval of Minutes – Regular Meeting – March 13, 2024
 - B. Approval of Warrants – No. RA 856
 - C. Information Reports
 - 1) Tonnage Analysis – March 2024
 - 2) Tonnage Percentages – March 2024
 - 3) Budget Analysis – March 2024
 - 4) Budget Analysis – July 2023 – March 2024
 - 5) Financial Status Summary – March 2024
 - 6) Compost Delivered to Members
 - D. Purchase of Setco Tires

5. Administrative Reports (No Board Action Requested)
 - A. Operations Update
 - B. Winter Yard Waste
 - C. Disaster Debris Management Plan Project
 - D. Madison Heights Letter of Intent
 - E. General Manager Transition Plan
 - F. General Manager Evaluation
 - G. General Counsel Evaluation
 - H. Banking Changes
6. Future Business (Communication from Board Members)
7. Items for Decision (Board Action Requested)
 - A. Budget 2024/25
8. Adjournment

Notice: The Southeastern Oakland County Resource Recovery Authority will provide necessary, reasonable auxiliary aids and services, such as signers, for the hearing impaired, or audiotapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Southeastern Oakland County Resource Recovery Authority by writing or calling: General Manager's Office, 3910 W. Webster Road, Royal Oak, MI 48073; (248) 288-5150.

SOCRRA – Regular Meeting – March 13, 2024

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Information Reports – Received and Filed –	
<u>ADMINISTRATIVE REPORTS</u>	
Operations Update – Received and Filed –	13527
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Adjourned –	13535

SOCRRA
REGULAR MEETING MINUTES

Wednesday, March 13, 2024 – Royal Oak Senior Center

The meeting was called to order at 9:30 a.m. by Mr. Chris Wilson, Chair

<u>Present</u>	<u>Votes</u>	<u>Municipality</u>
Shawn Young	4	Berkley
Neil Johnston (Alternate)	3	Beverly Hills
Jana Ecker	6	Birmingham
Trever Zablocki	3	Clawson
*James Jameson (Alternate)	5	Ferndale
Tom Jones (Alternate)	3	Hazel Park
Chris Wilson	2	Huntington Woods
Mike Greene	1	Lathrup Village
Dave DeCoster	5	Oak Park
Jim Breuckman	1	Pleasant Ridge
Aaron Filipski	14	Royal Oak
Kurt Bovensiep	<u>15</u>	Troy
 Total	 62	

<u>Absent</u>	<u>Votes</u>	<u>Municipality</u>
None		

Mr. J. Jameson, representative for Ferndale (5 votes), arrived at 9:33 a.m.

Also Present

Eric Griffin, General Manager
 Jeff McKeen, SOCWA and SOCRRA
 Robert Jackovich, Operations Manager
 Robert Davis, General Counsel
 Colette Farris, Organizational Development Manager
 Scott Zielinski, Birmingham

-13524-

The Chair recognized visitors and called for public comment. There being no persons present who wished to be heard, the Chair closed the public comment segment.

-13525-

Motion by Mr. M. Greene, supported by Mr. K. Bovensiep:

That the agenda be approved as amended.

Yeas: Young, Johnston, Ecker, Zablocki, Jones, Wilson, Greene, DeCoster,
Breuckman, Filipski, Bovensiep (57 votes)
Nays: None
Absent: Jameson (5 votes)

Motion carried.

-13526-

APPROVAL OF CONSENT AGENDA

Motion by Mr. K. Bovensiep, supported by Ms. J. Ecker:

That the Consent Agenda be approved.

APPROVAL OF MEETING MINUTES

That the minutes of the Regular Meeting of February 14, 2024 be approved as submitted.

APPROVAL OF WARRANT – NO. RA-855

That Warrant RA-855 in the amount of \$2,726,985.67 be approved and payments authorized.

INFORMATION REPORTS

That the monthly information reports be received and filed.

ROLL CALL VOTE

Yeas: Young, Johnston, Ecker, Zablocki, Jones, Wilson, Greene, DeCoster,
Breuckman, Filipski, Bovensiep (57 votes)
Nays: None
Absent: Jameson (5 votes)

Motion carried.

-13527-

Motion by Mr. A. Filipski, supported by Mr. M. Greene:

That the report on Operations Update be received and filed.

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13528-

Motion by Mr. K. Bovensiep, supported by Ms. J. Ecker:

That the Moody's Credit Rating report be received and filed.

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13529-

Motion by Mr. M. Greene, supported by Mr. A. Filipski:

That the report on Winter Yard Waste be received and filed.

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13530-

Motion by Mr. A. LeCureaux, supported by Mr. A. Filipski:

That the report on Disaster Debris Management Plan Project be received and filed.

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13531-

Motion by Mr. M. Greene, supported by Mr. J. Breuckman:

That the report on the General Manager Transition Status be received and filed.

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13532-

Motion by Mr. K. Bovensiep, supported by Mr. M. Greene:

That the Independent Contractor Agreement is approved.

ROLL CALL VOTE

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13533-

Motion by Ms. J. Ecker, supported by Mr. M. Greene:

That the Board approve the attached FOIA policy.

ROLL CALL VOTE

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13534-

Motion by Mr. M. Greene, supported by Mr. A. Filipski:

Approval of the fence replacement along Avon Road at the cost of \$45,525.

ROLL CALL VOTE

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

Motion carried.

-13535-

Motion by Mr. A. Filipski, supported by Mr. D. DeCoster:

That the meeting be adjourned.

Yeas: Young, Johnston, Ecker, Zablocki, Jameson, Jones, Wilson, Greene,
DeCoster, Breuckman, Filipski, Bovensiep (62 votes)

Nays: None

Absent: None

The Chair ordered the meeting adjourned at 10:07 a.m.

APPROVED: _____

Chair

Secretary

SOCRRA
CHECK WARRANT
MARCH 2024

RRA 856
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
80497	CCP industries	349.20	Supplies - CS
80498	Car Trucking	124,228.37	Collection Contract
80499	Cintas Corporation	506.00	Maintenance of Building - MRF
80500	Davis Listman PLLC	3,632.56	Legal Services
80501	Infoview Systems Inc.	11,557.50	Consulting
80502	Jay's Septic Tank Service	160.00	Maintenance of Equipment - CS
80503	Michigan Cat	54,033.91	Maintenance of Building - MRF, Maintenance of Equipment - MRF, TS, CS
80504	Michigan Municipal Risk Management	17,763.21	Utilities - MRF, TS
80505	RKA Petroleum Companies Inc.	537.04	Fuel - CS
80506	Tringali Sanitation	320,468.45	Collection Contract
80507	Fontenot Landscape Services LLC	38,239.00	Brush Chipping
80508	Leadpoint	57,125.06	Temporary Staffing - MRF
80509	Dynamic Lifecycle Innovations	3,174.42	Electronics Recycling - MRF
80510	State Wire & Terminal Inc	382.27	Maintenance of Equipment - MRF
80511	GFL Environmental USA	5,506.00	Collection Contract
80512	GFL Environmental USA	109,460.70	Collection Contract
80513	Airgas USA LLC	293.22	Supplies - TS, CS
80514	American Flag	448.00	Maintenance of Property & Grounds - CS, Supplies - TS
80515	Car Trucking	46,818.34	Collection Contract
80516	GFL Environmental USA	175,717.25	Collection Contract
80517	Grainger	309.30	Maintenance of Equipment - TS
80518	Home Depot Credit Services	490.90	Maintenance of Building - CS, Maintenance of Equipment, Supplies - MRF
80519	Jay's Septic Tank Service	560.00	Maintenance of Equipment - Ts
80520	Metz Hydraulics LLC	425.00	Maintenance of Equipment - TS
80521	Propane Services/Superior Plus Energy	270.90	Fuel - MRF
80522	Resource Recycling Systems Inc.	3,982.50	Consulting
80523	Rose Pest Solutions	292.00	Maintenance of Property & Grounds - TS
80524	Specialty Employment Services	3,028.41	Temporary Staffing - MRF
80525	Teamsters Local #214	1,160.00	Union Dues
80526	Tringali Sanitation	239,964.68	Collection Contract
80527	Uline	389.37	Supplies - MRF
80528	SOCWA	11,899.98	SOCWA Administrative Wages
80529	Great Lakes Lubricants	1,184.15	Maintenance of Equipment - CS

SOCRRA
CHECK WARRANT
MARCH 2024

RRA 856
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
80530	Strategic Materials Inc	21,949.48	Glass Recycling
80531	ERG Environmental Services	1,081.00	HHW Service
80532	AMP Robotics Corporation	1,060.13	Maintenance of Equipment - MRF
80533	TIREMAXX	7,014.00	Maintenance of Equipment - CS
80534	Recycle Waste Services	3,500.00	Dispose Reject Compost
80535	GFL Environmental USA	827.25	Dispose Reject Compost
80536	Acton Trucking	120.00	Haul Compost
80537	Alta Equipment Company	1,780.80	Maintenance of Equipment - CS
80538	GFL Environmental USA	109,000.00	Collection Contract
80539	Home Depot Credit Services	378.52	Tools - MRF
80540	Lyden Oil Company	209.09	Maintenance of Equipment - TS
80541	The City of Madison Heights	69.32	Utilities - MH
80542	Propane Services/Superior Plus Energy	270.90	Fuel - MRF
80543	RKA Petroleum Companies Inc.	9,880.25	Fuel - TS, CS
80544	Tringali Sanitation	80,732.53	Collection Contract
80545	Leadpoint	33,523.29	Temporary Staffing - MRF
80546	Huntington National Bank	13,209.86	Compost Grinder
80547	GFL Environmental	303,731.67	Waste Disposal
80548	Progressive Sweeping Contractors Inc.	686.80	Maintenance of Property & Grounds - TS
80549	Tetra Tech Inc.	9,133.75	Consulting
80550	Car Trucking	101,407.99	Collection Contract
80551	Cintas Corporation	506.00	Maintenance of Building - MRF
80552	Exotic Automation & Supply	572.49	Maintenance of Equipment - CS
80553	GFL Environmental USA	209,219.84	Collection Contract
80554	Michigan Cat	5,187.96	Maintenance of Equipment - MRF, TS
80555	Midwest Laboratories Inc.	114.50	Supplies - CS
80556	Standard Insurance Company	1,188.84	Life Insurance
80557	Total Packaging Concepts	1,872.00	Supplies - MRF
80558	Tringali Sanitation	334,969.56	Collection Contract
80559	SOCWA	12,144.89	SOCWA Administrative Wages
80560	Fontenot Landscape Services LLC	14,044.00	Brush Chipping
80561	IDF Clean-up Inc	10,000.00	Equipment Rental - MRF
80562	Alexander Valasek	257.62	Tire Replacement

SOCRRA
CHECK WARRANT
MARCH 2024

RRA 856
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
80563	Huntington National Bank	4,129.24	Compost Screener -CS
80564	Michigan Conference of Teamsters	11,500.19	Health Insurance
80565	Metro Airport Truck	10,918.21	Equipment Rental - TS
ACH	Alerus - MERS Plan Payments	6,125.92	Deferred Compensation - HCSP, Defined Contribution & 457
ACH	Metro Wireless	275.55	Internet/Security
EPAY	Comcast	217.71	Internet/Website
EPAY	Consumers Energy	465.19	Natural Gas Service, all locations
EPAY	DTE	227.89	Electric Service, multiple locations
EPAY	Flagstar	7,203.26	Credit Card, Details on last page
EPAY	WOW!	260.39	Internet/Security/Phone
OPERATION & MAINTENANCE FUND		2,565,325.57	

I HEREBY CERTIFY THAT I HAVE EXAMINED THE INVOICES COVERED BY THE ABOVE VOUCHERS FOR RECEIPT OF MATERIALS OR SERVICES RENDERED AND THAT THE PRICES AND COMPUTATIONS ARE CORRECT.

Treasurer

General Manager

Secretary

The payments listed above were presented to the Board of Trustees and were reviewed with no objection on April 10, 2024.

RRA 856

ACCT. 1009

	PAYEE	AMOUNT	PURPOSE
EPAY	Flagstar Credit Card - Detail	134.26	Maintenance of Equipment
		1,027.22	Maintenance of Equipment
		35.50	Personnel Improvement
		843.00	Maintenance of Building
		916.00	Maintenance of Building
		58.37	Personnel Improvement
		63.90	Personnel Improvement
		35.00	Paypal/Square Fees
		8.19	Administrative and Office
		4.00	Administrative and Office
		170.62	Administrative and Office
		79.47	Administrative and Office
		-916.00	Maintenance of Building
		388.98	Personal Safety Equipment
		30.00	Maintenance of Equipment
		68.29	Personnel Improvement
		44.00	Administrative and Office
		62.20	Fuel
		432.66	Personnel Improvement
		425.00	Personnel Improvement
		25.27	Fuel
		20.00	Maintenance of Equipment
		5.30	Personnel Improvement
		64.94	Personnel Improvement
		111.34	Personnel Improvement
		720.13	Personnel Improvement
		85.60	Personnel Improvement
		15.99	Personnel Improvement
		249.90	Personnel Improvement
		63.86	Fuel
		6.44	Administrative and Office
		12.57	Maintenance of Equipment
		1,868.27	Maintenance of Equipment
		42.99	Maintenance of Building

7,203.26

SOCRRA TONNAGE ANALYSIS
March 2024

Municipality	MSW			Compost			Recyclables			Total		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Berkley	512.83	498.1	507.58	4.17	0.00	0.00	110.8	122.82	111.68	627.80	620.92	619.26
Beverly Hills	278.09	246.23	248.16	0.00	0.00	15.00	93.31	79.73	73.68	371.40	325.96	336.84
Birmingham	812.02	757.61	686.47	0.00	0.00	20.83	205.32	197.21	159.51	1017.34	954.82	866.81
Clawson	409.89	367.96	334.61	0.00	0.00	0.00	89.68	78.04	57.40	499.57	446.00	392.01
Ferndale	846.42	824.86	743.02	0.00	0.00	0.00	153.89	137.76	126.07	1000.31	962.62	869.09
Hazel Park	644.39	548.14	488.37	33.24	12.50	10.00	88.35	83.54	61.10	765.98	644.18	559.47
Huntington Woods	186.45	146.76	133.53	7.50	0.00	0.00	75.47	47.36	47.37	269.42	194.12	180.90
Lathrup Village	111.47	118.34	103.70	0.00	0.00	0.00	21.97	22.83	20.60	133.44	141.17	124.30
Oak Park	775.68	855.2	788.02	5.00	15.00	10.00	113.92	94.98	93.35	894.60	965.18	891.37
Pleasant Ridge	79.44	53.66	55.26	0.00	0.00	0.00	25.9	24.07	22.68	105.34	77.73	77.94
Royal Oak	1,828.68	1,782.57	1,655.42	15.00	41.50	53.33	424.26	398.35	357.95	2267.94	2222.42	2,066.70
Troy	<u>2,201.11</u>	<u>2,041.34</u>	<u>1,861.33</u>	<u>8.33</u>	<u>214.58</u>	<u>8.33</u>	<u>486.18</u>	<u>461.67</u>	<u>391.88</u>	<u>2695.62</u>	<u>2717.59</u>	<u>2,261.54</u>
	8,686.47	8,240.77	7,605.47	73.24	283.58	117.49	1,889.05	1,748.36	1,523.27	10,648.76	10,272.71	9,246.23
Other Customers	3,392.01	3,699.77	3,500.99	0.00	0.00	0.00	533.69	786.21	801.81	3925.70	4485.98	4,302.80
Authority	12,078.48	11,940.54	11,106.46	73.24	283.58	117.49	2,422.74	2,534.57	2,325.08	14,574.46	14,758.69	13,549.03

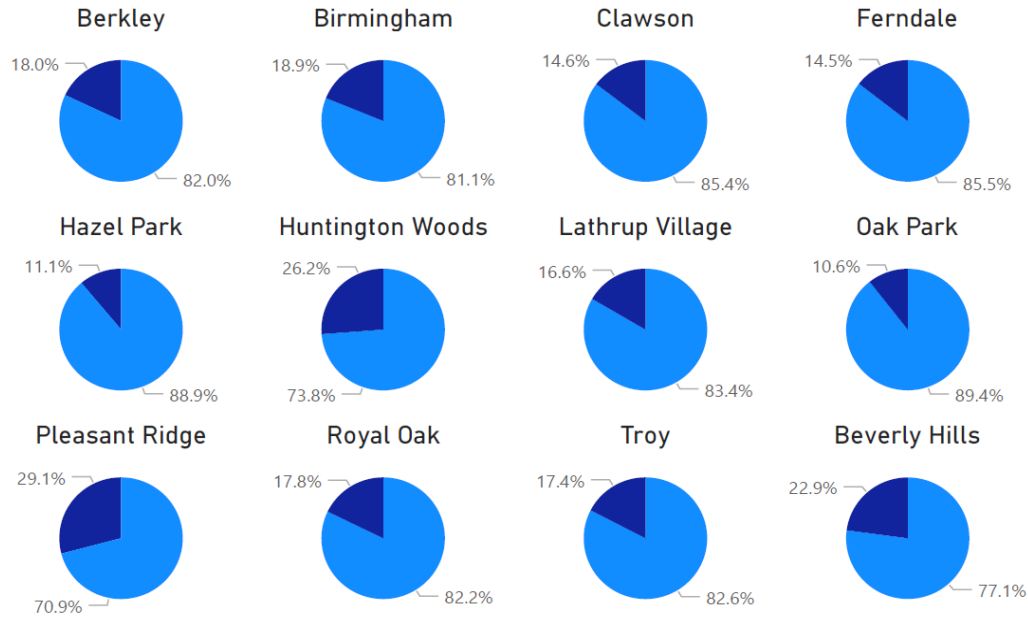
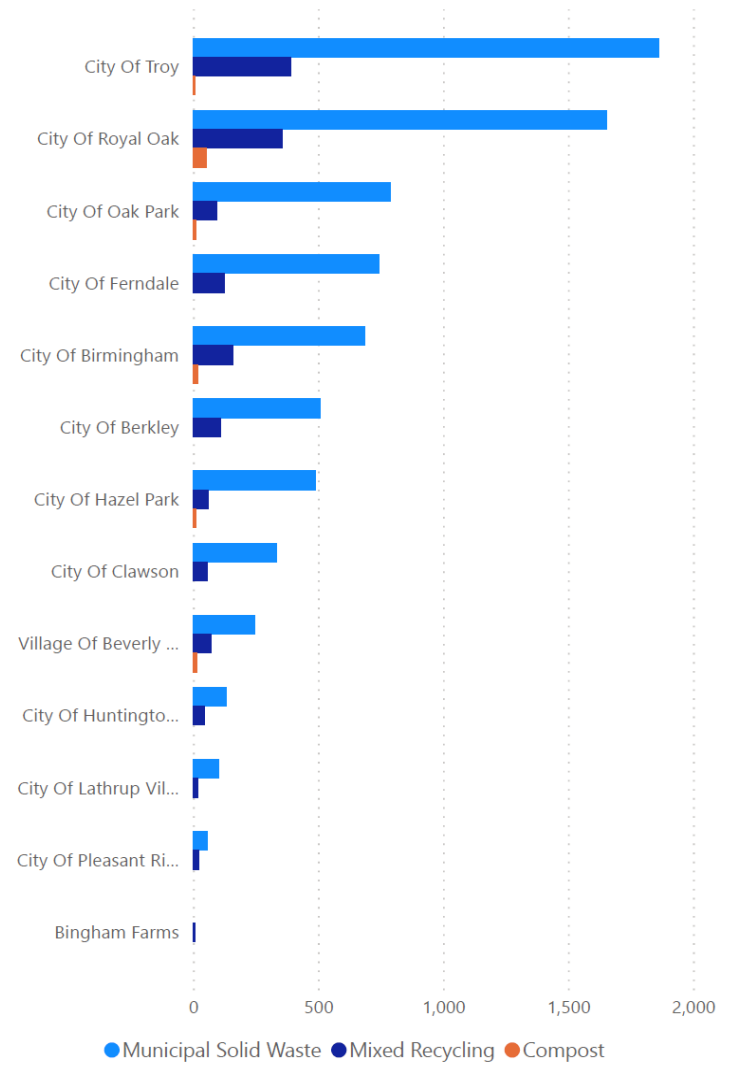
SOCRRA TONNAGE PERCENTAGES

March 2024

	MSW	Compost	Recyclables
	Percentage of City's	Percentage of City's	Percentage of City's
	Total Waste Stream	Total Waste Stream	Total Waste Stream
<u>Municipality</u>			
Berkley	82%	0%	18%
Beverly Hills	74%	4%	22%
Birmingham	79%	3%	18%
Clawson	85%	0%	15%
Ferndale	85%	0%	15%
Hazel Park	87%	2%	11%
Huntington Woods	74%	0%	26%
Lathrup Village	83%	0%	17%
Oak Park	88%	1%	11%
Pleasant Ridge	71%	0%	29%
Royal Oak	80%	3%	17%
Troy	82%	1%	17%

**SOCRRA Tonnage
March 2024**

Customer Name	Municipal Solid Waste	Mixed Recycling	Compost	Total City Waste
City Of Berkley	507.6	111.68		619.25
City Of Birmingham	686.5	159.52	20.83	866.82
City Of Clawson	334.6	57.40		392.02
City Of Ferndale	743.0	126.07		869.09
City Of Hazel Park	488.4	61.10	10.00	559.47
City Of Huntington Woods	133.5	47.37		180.90
City Of Lathrup Village	103.7	20.60		124.30
City Of Oak Park	788.0	93.35	10.00	891.37
City Of Pleasant Ridge	55.3	22.68		77.94
City Of Royal Oak	1,655.4	357.95	53.33	2,066.70
City Of Troy	1,861.3	391.65	8.33	2,261.31
Village Of Beverly Hills	248.2	73.68	15.00	336.84
Total	7,605.5	1,523.05	117.49	9,246.01



SOCRRA
Income Statement
03/01/24 - 03/31/24

	Actual-Period	Budget-Period	Variance
REVENUES			
MEMBER MSW	1,885,114.00	1,885,116.00	(2.00)
MONTHLY SURCHARGE	94,001.00	94,001.00	0.00
NON-MEMBER MSW	149,746.75	150,000.00	(253.25)
NON-MEMBER YARD WASTE	120.00	0.00	120.00
TOTAL REVENUES	2,128,981.75	2,129,117.00	(135.25)
SALE OF RECYCLED MATERIAL			
MIXED PAPER	54,026.59	20,000.00	34,026.59
NEWSPAPER	0.00	1,000.00	(1,000.00)
CARDBOARD	89,192.70	36,000.00	53,192.70
SORTED OFFICE PAPER	0.00	0.00	0.00
PLASTICS	18,083.31	21,000.00	(2,916.69)
SCRAP METAL	6,343.52	7,000.00	(656.48)
ALUMINUM CANS	26,119.80	12,000.00	14,119.80
TIN CANS	6,368.70	9,000.00	(2,631.30)
MIXED RECYCLING - OTHERS	68,501.89	52,000.00	16,501.89
BATTERIES	771.00	500.00	271.00
TOTAL SALE OF RECYCLED MATERIAL	269,407.51	158,500.00	110,907.51
OTHER INCOME			
COMPOST	29,279.00	25,000.00	4,279.00
RENTAL INCOME	12,240.00	10,500.00	1,740.00
INTEREST ON INVESTMENTS	9,699.39	7,000.00	2,699.39
GRANT REVENUE	0.00	0.00	0.00
MISC INCOME	1,228.00	2,000.00	(772.00)
TOTAL OTHER INCOME	52,446.39	44,500.00	7,946.39
TOTAL REVENUES	2,450,835.65	2,332,117.00	118,718.65
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	345.71	4,400.00	(4,054.29)
TROY TRANSFER STATION	399,689.33	315,050.00	84,639.33
MATERIAL RECOVERY FACILITY	224,794.72	217,200.00	7,594.72
HOUSEHOLD HAZARDOUS WASTE	7,574.59	40,750.00	(33,175.41)
COMPOST FACILITY	42,934.69	40,700.00	2,234.69
ADMINISTRATIVE AND GENERAL	83,549.40	89,300.00	(5,750.60)
COLLECTION CONTRACT EXPENSES	1,909,776.71	1,316,667.00	593,109.71
TOTAL EXPENSES	2,668,665.15	2,024,067.00	644,598.15
REVENUE OVER EXPENSES	(217,829.50)	308,050.00	(525,879.50)

SOCRRA
Income Statement
07/01/23 - 03/31/24

	Actual-Period	Budget-Period	Variance
REVENUES			
MEMBER MSW	17,258,959.05	16,966,044.00	292,915.05
MONTHLY SURCHARGE	846,009.00	846,009.00	0.00
NON-MEMBER MSW	1,331,209.14	1,530,000.00	(198,790.86)
NON-MEMBER YARD WASTE	19,410.00	24,000.00	(4,590.00)
TOTAL REVENUES	19,455,587.19	19,366,053.00	89,534.19
SALE OF RECYCLED MATERIAL			
MIXED PAPER	373,764.17	180,000.00	193,764.17
NEWSPAPER	0.00	5,000.00	(5,000.00)
CARDBOARD	632,973.73	325,000.00	307,973.73
SORTED OFFICE PAPER	9,416.66	16,000.00	(6,583.34)
PLASTICS	146,188.75	190,000.00	(43,811.25)
SCRAP METAL	76,006.60	61,000.00	15,006.60
ALUMINUM CANS	148,650.20	106,000.00	42,650.20
TIN CANS	77,579.85	79,000.00	(1,420.15)
MIXED RECYCLING - OTHERS	711,500.47	514,000.00	197,500.47
BATTERIES	990.25	3,500.00	(2,509.75)
TOTAL SALE OF RECYCLED MATERIAL	2,177,070.68	1,479,500.00	697,570.68
OTHER INCOME			
COMPOST	98,579.00	80,000.00	18,579.00
RENTAL INCOME	107,640.00	93,500.00	14,140.00
INTEREST ON INVESTMENTS	100,190.95	59,000.00	41,190.95
GRANT REVENUE	52,662.20	0.00	52,662.20
MISC INCOME	238,239.98	19,000.00	219,239.98
TOTAL OTHER INCOME	597,312.13	251,500.00	345,812.13
TOTAL REVENUES	22,229,970.00	21,097,053.00	1,132,917.00
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	29,264.32	37,700.00	(8,435.68)
TROY TRANSFER STATION	2,664,963.54	2,961,850.00	(296,886.46)
MATERIAL RECOVERY FACILITY	2,107,899.08	1,981,800.00	126,099.08
HOUSEHOLD HAZARDOUS WASTE	373,847.53	360,750.00	13,097.53
COMPOST FACILITY	462,703.60	473,300.00	(10,596.40)
ADMINISTRATIVE AND GENERAL	1,501,090.66	1,104,800.00	396,290.66
COLLECTION CONTRACT EXPENSES	9,757,307.65	9,716,669.00	40,638.65
IN TRANSIT	3,294,990.05	3,056,669.00	238,321.05
TOTAL EXPENSES	20,192,066.43	19,693,538.00	498,528.43
REVENUE OVER EXPENSES	2,037,903.57	1,403,515.00	634,388.57

SOCRRA
FINANCIAL STATUS SUMMARY
MARCH 2023-MARCH 2024

<u>Date</u>	<u>Unrestricted Cash</u>	<u>Working Capital</u>	<u>% of Goal</u>
3/31/2023	3,069,583	2,413,364	131.1%
4/28/2023	3,491,970	2,611,986	141.9%
5/31/2023	3,566,140	2,746,573	149.2%
6/30/2023	3,222,095	2,279,178	123.8%
7/31/2023	3,050,145	2,201,110	113.7%
8/31/2023	2,871,675	2,241,528	115.8%
9/30/2023	3,055,336	2,532,874	130.9%
10/31/2023	3,562,514	2,424,445	125.3%
11/30/2023	3,448,770	2,769,365	143.1%
12/29/2023	3,063,913	1,882,534	97.3%
1/31/2024	3,680,051	2,122,600	109.7%
2/29/2024	3,140,308	2,095,205	108.3%
3/28/2024	2,909,516	2,492,967	128.8%

COMPOST PRODUCED & DELIVERED
October 2, 2023 to March 30, 2024

Community	Finished Compost Received (cu. yds.)	Estimated Value
Berkley	120	\$1,800
Beverly Hills	90	\$1,350
Birmingham	12	\$180
Clawson	60	\$900
Ferndale	0	\$0
Hazel Park	180	\$2,700
Huntington Woods	0	\$0
Lathrup Village	0	\$0
Oak Park	120	\$1,800
Pleasant Ridge	60	\$900
Royal Oak	240	\$3,600
Troy	240	\$3,600
	1,122	\$16,830
SOCRRA activities	0	\$0
Rochester Hills residents	20	\$300
Cash Customers	109	\$1,630
Account Customers	18,938	\$189,380
Donations	0	\$0
TOTAL YARDS	20,189	

April 5, 2024

Board of Trustees
SOCRRA

Subject: SETCO Tires for Caterpillar 950 Loader

Board Members:

A new set of tires is needed for one of the Caterpillar 950s loaders at the Troy Transfer Station. Due to the environment of the transfer station, staff recommends the purchase of SETCO LX3 tires. The transfer station floor is often slippery and the SETCO tires are known in the industry to provide excellent traction. The tires will be installed on the 950 in the transfer station and the transfer station tires will be installed on the MRF 950 where the current tires are beyond their life.

SETCO solid tires are designed to deliver maximum performance, longevity, and safety for the 950 loader. They help prevent spin outs and enhance push capacity, when lifting and loading waste inside the building.

The attached quote is for four SETCO LX3 tires and one hour of labor for installation. Due to the tire exchange, the installation may take more than one hour.

I am recommending that the Board approve the purchase of SETCO Tires and installation at a cost not to exceed \$35,000 through the sole source exception to SOCRRA's Purchasing Policy.

Respectfully submitted,

Eric L Griffin
General Manager

Suggested Resolution: "Approval of the SETCO tires and installation not to exceed \$35,000."

April 5, 2024

Board of Trustees
SOCRRA

Subject: Operations Update

Board Members:

SOCRRA Operations were stable in March. Recycling was diverted on Thursday March 28th to Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) due to a broken drive shaft on the MRF ONP line. The failure occurred around midday Wednesday and caused the plant to be down for approximately eight working hours. The SOCRRA maintenance crew worked tirelessly to bring the plant online. The shaft was welded for a temporary repair and parts have been ordered to completely replace the shaft assembly. Four loads from Car Trucking and three from GFL were diverted to RRRASOC. Operations resumed at approximately 12:30 on Thursday afternoon.

Collection

The collection contractors were able to remain on schedule throughout March.

March 2024 had two less collection days than March 2023, therefore we would expect to see an 8.7% decrease in tonnage, everything being equal. Member refuse tonnage was 7.7% lower than March 2023 and member recycling tonnage was 12.9% lower than in March 2023. Yard waste was 58.6% lower than March 2023 but in March 2023, City of Troy had early curbside pickup of yard waste and with the mild winter there has been a lot of yard waste brought to the drop off center.

	March 2024 Tons	March 2023 Tons	Change / % Change
Refuse	7,605	8,241	-7.7%
Recycling	1,523	1,748	-12.9%
Yard Waste	117	284	-58.6%
TOTAL	9,246	10,273	-10.0%

Curbside collection of yard waste began for all SOCRRA communities on Monday, April 1. Yard waste collection began March 25th for Beverly Hills, Birmingham, Hazel Park, Oak Park and Royal Oak. We stopped accepting winter yard waste from residents at the Troy Transfer Station on April 2nd. Over 70 tons of winter yard waste was collected at the Troy drop off facility.

SOCRRA Operations

SOCRRA Transfer Station Operations were normal through March.

The amount of non-SOCRRA refuse was 5.4% lower in March 2024 compared with March 2023 and was 5.2% lower than budgeted. Non-member recycling increased by 2% in March 2024 compared with March 2023 and was 25% higher than budgeted.

Leadpoint is fully staffing the MRF with sorters on most days.

The Glacier robot was installed the weekend of March 9th and has been operating since March 11th. The dashboard of information from the robot will not be available until late April. They are continuing to develop a system that will track successful picks, which is a challenge for these systems. AMP is similarly struggling to capture successful picks. They are generating and evaluating data but performing quality assurance testing on the data. They did provide an item composition information for the period the robot has been running.

Revenue from the sale of recycled material was 70% above budget in March due primarily to higher prices for recycled cardboard and mixed paper and due to increased shipments of finished materials. March revenue from the sale of paper products was 151% above budget.

Year to date through March revenue from the sale of recycled material is 47% above budget and paper related material is 93% above budget.

The prices for recycled plastics increased in March. The prices for plastics remain below the budgeted levels while metal prices remain above budgeted levels. CleanTech, our usual purchaser of plastics, has resumed buying PET but has required us to supply separate truckloads of PET instead of the mixed plastic types that we typically supplied.

The number of recycling drop-off appointments increased in March to 3,614 compared with 3,546 in February and increased from 3,284 appointments in March of 2023. Six days in March were not fully booked. We were able to maintain availability of next day appointments until late in the afternoon throughout the month. We routinely have eight to ten days with available appointments.

We are continuing our schedule of Saturday appointments being available about every other week. We had appointments available for two Saturdays in March, both of which were fully booked. Our current Saturday schedule is as follows:

April 6, 20
May 4, 18
June 1, 15, 29

We continue to closely monitor the number of available appointments.

We will be meeting with each of the communities that stored leaves in their DPW yards to discuss whether we need to make any changes for next fall.

Respectfully submitted,

Eric L Griffin
General Manager

Suggested Resolution: "That the report on Operations Update be received and filed."

April 6, 2024

Board of Trustees
SOCRRA

Subject: Winter Yard Waste

Board Members:

Curbside collection of yard waste began on Monday, April 1 in all communities. Beverly Hills, Birmingham, Hazel Park, Oak Park and Royal Oak began collection one week early on Monday, March 25.

We are no longer allowing residents to bring bagged yard waste to the Troy Transfer Station. The roll off was removed from the site on Tuesday, April 2nd. For the winter season we collected over 70 tons of yard waste from our residents at the Troy Station.

Curbside yard waste pickup will be weekly for all communities until Friday December 13th, 2024.

Respectfully submitted,

Eric L Griffin
General Manager

Suggested Resolution: "That the report on Winter Yard Waste be received and filed."

April 6, 2024

Board of Trustees
SOCRRA

Subject: Disaster Debris Management Plan Project

Board Members:

The RRRASOC / SOCRRA Disaster Debris Management Plan project is proceeding well. The draft plans for SOCRRA and each of the member communities were distributed for review by Tetra Tech on March 25th. A large meeting for representatives of all the communities to review the contents of the plans is scheduled for April 16th at the Southfield Public Library. Each community will also be requested to provide comments on the plan for their community.

We have been able to identify potential temporary debris management sites within most communities that could be used in case SOCRRA facilities were overwhelmed or were unable to be used. Additional work will be required to determine the suitability of these sites for debris storage and to obtain EGLE approval for use of these sites.

Respectfully submitted,

Eric L Griffin
General Manager

Suggested Resolution: "That the report on Disaster Debris Management Plan Project be received and filed."

April 5, 2024

Board of Trustees
SOCRRA

Subject: Madison Heights Incinerator Letter of Intent

Board Members:

We have been provided with a letter of intent to purchase the Madison Heights Incinerator property (29470 John R. Road) by Kirk, Huth, Lange & Badalamenti. Mr. Davis has worked with Kirk, Huth, Lange & Badalamenti to provide the proper language to specify the sale being “as-is” and indemnify SOCRRA from and against any claims or actions in the future related the condition of the soils, subsurface soils, buried waste materials, building, stacks and building contents at the property.

The Letter of Intent does not prohibit or restrict SOCRRA from continuing to market and study the potential sale of the Property to other parties.

The incinerator property has been unused since the construction of the MRF. I have had several discussions with staff since becoming the General Manager and there isn't a plan for the property, but it does have value due to its permit and location. For SOCRRA to utilize the property, the relationship with Madison Heights will need to be improved. That said, sale of the property should also be considered. I recommend we move forward with the Letter of Intent and the Board authorize the General Manager to negotiate a Purchase Agreement.

Respectfully Submitted,

Eric L Griffin
General Manager

Suggested Resolution: “That the Board approves the signing of the Letter of Intent and the General Manager is authorized to negotiate a Purchase Agreement.”



ROBERT W. KIRK *
ROBERT S. HUTH, JR.
CRAIG W. LANGE
RAEHEL M. BADALAMENTI
MICHAEL C. TAYLOR
ROSEMARY V. DAVIS
PATRICK S. MCKAY
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* Also Member of Florida Bar
** Also Member of Virginia Bar

March 25, 2024

Via Email:
jmckeen@socwa.org

Southeast Oakland County Resource Recovery Authority (SOCCRA)
ATTN: Jeff McKeen
3910 W. Webster Road
Royal Oak, MI 48073

**RE: Letter of Intent
As Is Purchase: Approximately 19+/- acres
Commonly known as 29470 John R. Road, Madison Heights, MI 48071**

Dear Mr. McKeen:

On behalf of my client, Niko Moshouris, on behalf of an entity to be formed and without personal liability, please accept this letter of intent to purchase, as is, the above referenced property. The proposed terms contained herein are as follows:

1. **PROPERTY:** The as is sale shall include: (i) approximately 19+/- acres of real property located at 29470 John R. Road, Madison Heights, MI 48071 ("Real Estate"), and (ii) all related real estate, including all buildings, improvements, and fixtures located on or used in connection with the Real Estate (collectively the "Property"). Buyer will be assigned any entitlements, easements and approvals associated with the Real Estate.
2. **PURCHASE PRICE:** The purchase price for the Property is to be \$125,000.00 per usable acre or portions thereof, to be paid at Closing. Final usable acreage is subject to Buyer's inspections, surveys and testing, but in no case shall the usable acreage be, for sale purposes, less than 15 acres.
3. **DEPOSITS:** Within seven (7) business days of execution of the Purchase Agreement, Buyer shall deposit in escrow with ATA National Title Group a refundable deposit in the amount of Fifty Thousand Dollars (\$50,000), which shall be placed in a non-interest-bearing account. ("Escrow Account"). All funds paid into the Escrow Account shall be fully refundable during the Contingency Period set forth below.

4. **CONTRACT:** Within ten (10) business days from Seller's approval hereof, Buyer's attorney shall prepare a contract of Purchase and Sale inclusive of the terms set forth herein.

The Purchase Agreement shall acknowledge the known status of the property with respect to the existing Remedial Action Plan ("RAP") and shall contain an "as is" clause which shall also include language that the Buyer shall defend, indemnify and hold SOCRRA (and its related entities/officials) from and against any claims or actions in the future related to or arising out of the exacerbation by Buyer of the condition of the soils, subsurface soils, and the buried waste materials at the property, including any issues relating to the disturbance of the soils or the off-site disposal of the materials beneath the surface of the property. Buyer shall also be fully responsible for any demolition at the site, including the characterization and disposal of all materials. From the date of the closing moving forward, Buyer shall be responsible to address all site safety and site protection issues that may be raised by the State of Michigan or its agencies.

5. **CONTINGENCY PERIOD:** Buyer shall have a period of 90 days from the date of a fully executed Purchase Agreement, to inspect all aspects of the Property, including but not limited to environmental, title and all approvals for Buyer's intended use(s), which satisfaction or dissatisfaction shall be at Buyer's sole discretion. Buyer shall have the option to extend the Contingency Period for two (2) additional ninety (90) day extensions with a one-time payment of Twenty-Five Thousand Dollars (\$25,000) into the Escrow Account for each extension. The extension option funds will remain refundable during the extended Contingency Period, be applicable toward the Purchase Price, and deposited into the escrow account. Seller will provide copies of all records in Seller's possession or reasonably obtainable by Seller, including but not limited to, engineering reports, environmental reports, easements, leases and service contracts for the property. Seller shall provide any other items reasonably requested by Buyer in conjunction with Buyer's evaluation of the Property for the intended uses. Seller shall within seven (7) days order a title commitment with all back up documents to be provided to Buyer for review and if necessary, objection thereto. Seller shall be able to review and object during the Contingency Period requiring the Seller to cure any objections, or the Buyer to waive, or the parties terminating the agreement. Buyer shall provide to Seller copies of any and all written inspection reports developed by Buyer during any Contingency Period, including any Phase I ESA, Phase II ESA, geotech surveys, boundary surveys, feasibility studies, demolition studies/estimates, stack removal proposals or any other study.
6. **CLOSING CONDITIONS:** Buyer's obligation to purchase the Property shall be subject to (i) a title company issuing an ALTA policy which is to be paid by Seller and acceptable to Buyer (such policy shall have limits of not less than the Purchase Price, and shall be free of liens, and encumbrances and exceptions), (ii) Buyer being satisfied with the results of its due diligence of the Property and that the Property is suitable for Buyer's intended use(s), (iii) Seller providing Buyer clear and marketable title to the Property, (iv) Buyer obtaining all necessary municipal approvals for its intended use(s), and (v) other closing conditions typical of a transaction of this nature.
7. **CLOSE OF ESCROW/POSSESSION:** Escrow shall close within thirty (30) days following the release of contingencies in paragraphs five (5) and six (6) above.

8. CLOSING COSTS: If applicable, property taxes, utility charges, insurance and all other costs will be pro-rated according to the customary practice of the local jurisdiction on the date of closing.

Additional Seller's Closing Costs:

- + Owner's Title Insurance Policy
- + Transfer Taxes, if applicable

Additional Buyer's Closing Costs:

- + Buyer's Inspection costs
- + Real Estate Brokerage Commission
- + Phase I & Phase II Environmental Report (If required)
- + ALTA Survey (If required)
- + Wetland Survey (If required)

9. COMMISSION: Buyer is responsible for a five (5%) percent commission owed to Campbell Realty, to be paid in full at Closing.
10. CONFIDENTIALITY: Other than any obligation of the Seller to provide public notice, the Seller agrees that neither it nor its respective officers, directors, employees, agents, brokers, attorneys or representatives will disclose the subject matter of terms of this letter or the possible transactions contemplated hereby without the prior written consent of the Buyer, which may be withheld in Buyer's sole discretion. Seller will remove the Property from any listing, or mark it as pending, if applicable, upon execution of this Letter of Intent.
11. EXPIRATION DATE: If Seller does not execute the acceptance to this Letter of Intent to Purchase within thirty (30) business days of receipt, it shall be null and void.

This shall constitute a non-binding agreement only and shall not bind me individually as an attorney for my client. Only upon execution of a Purchase Agreement will the proposed terms become binding. If the terms and conditions of this proposal are acceptable to you, please sign below to indicate your agreement with these business terms and return one copy to my address listed above. Nothing in this Letter of Intent prohibits or restricts SOCRRA from continuing to market and study the potential sale of the Property to other parties until such time as a Purchase Agreement is entered into between the Parties.

Very truly yours,

**KIRK, HUTH, LANGE &
BADALAMENTI, PLC**

Robert W. Kirk

Robert W. Kirk

Accepted by Seller:

By: _____

Its: _____

Date: _____

cc: Bob Davis, Esq. (via email)

April 5, 2024

Board of Trustees
SOCRRA

Subject: General Manager Transition Status

Board Members:

My transition to General Manager is still going smoothly. Jeff has taken some vacation in March which was a good opportunity to learn via trial by fire. The General Manager's duties are wide ranging, and I am attempting to gain expertise in all those duties. We have met with more Board members and stakeholders but that was put on hold while Jeff was out of the office.

I have been closely monitoring the operations at the Material Recovery Facility (MRF) and Transfer Station. I'm understanding the processes the best I can. I meet with Bob Jackovich informally every day to discuss issues that may arise or opportunities for improvement. I'm also in regular communication with Lucas Dean, the supervisor of the MRF and Transfer Station.

I have had a lot to learn with the financial processes and practices of the Authority. I haven't had a position where I had this much financial responsibility. I work with Colleen Wayland, our Accounting and Finance Manager, on a daily basis on everything from approving payables to financial processing and reporting. I sign off on every financial transaction.

There is a constant flow of information from the SOCRRA Operations. In 2023, there was a major improvement of the scale software that manages the tickets for material in and out of the facilities. There are daily reports of all material, both from our contracted communities but also all other haulers. I have been reviewing the data on a daily basis to gain familiarity.

Our priorities for the next month are:

- Complete individual Board member meetings
- Continue external stakeholder meetings
- Develop FY25 budgets

We are on target to complete the transition activities by Jeff's May 1, 2024 retirement date.

Respectfully submitted,

Eric L. Griffin
General Manager

Suggested resolution: "That the report on the General Manager Transition Status be received and filed."

April 5, 2024

Board of Trustees
SOCRRA

Subject: General Manager Evaluation

Board Members:

It has been the Board's practice for the past several years to conduct an annual evaluation of the General Manager. Considering my short tenure and Jeff's retirement, I recommend that the Board not conduct the annual General Manager evaluation this year.

Respectfully Submitted,

Eric L Griffin
General Manager

Suggested Resolution: "That the General Manager Evaluation is not conducted this year."

April 5, 2024

Board of Trustees
SOCRRA

Subject: General Counsel Evaluation

Board Members:

It has been our practice for the past several years to conduct an annual evaluation of the General Counsel. The last evaluation of Mr. Davis was completed in May of 2023. I am proposing that we use the same form for this year's evaluation.

Following the April Board meeting, you will receive an e-mail from Colette Farris containing a PDF attachment of the General Counsel Evaluation form. This form can be completed on your computer and e-mailed back to Colette by clicking on a button labeled "submit". In order to complete this evaluation for review at the May Board meeting, I am requesting that each Board Member complete the electronic evaluation form and e-mail it to Colette by April 27, 2024. I will compile the results and report them to the Board at our May meeting.

Respectfully Submitted,

Eric L Griffin
General Manager

Suggested Resolution: "That Board Members be requested to complete the General Counsel Evaluation form and e-mail it to Colette Farris by April 27, 2024 for compilation and review at the May Board meeting."

April 5, 2024

Board of Trustees
SOCRRA

Subject: Banking Changes

Board Members:

Flagstar, our primary bank, had a major system implementation on February 19th. As a result, they have been unable to provide me with complete access to all of the required banking functions. Those issues combined with Flagstar's questionable financial position has caused us to begin considering our options for replacing them as our primary bank.

Flagstar has resolved some of our issues that we've been facing since the transition, but it has been slow, and they continue to have unexpected issues. We were inadvertently locked out of access, the ACH payment unexpectedly timed-out and we are both over-notified and under-notified on transaction activity.

Colleen Wayland, our Accounting and Finance Manager, has drafted a Request for Proposal for Banking Services. We are going to solicit institutions for proposals in the coming weeks. I am recommending the Board authorize the General Manager to change primary banking institution if necessary.

Respectfully Submitted,

Eric L Griffin
General Manager

Suggested Resolution: "That the Board authorize the General Manager to change primary banking institution if necessary."

April 5, 2024

Board of Trustees
SOCRRA

Subject: Budget – 2024/25

Board Members:

The proposed Budget for SOCRRA for the fiscal year beginning July 1, 2024 is being prepared and will be distributed with the agenda package for the May Board meeting.

The following schedule is recommended for the Board's consideration:

Prior to the May Board Meeting

The General Manager conducts a joint meeting with the Advisory Committee of each Authority to review the General Manager's recommendations regarding salary and fringe benefits for the administrative staff.

May Board Meeting (May 8, 2024)

A joint meeting of the SOCWA and SOCRRA Boards is held at 9:30 A.M., at the beginning of the regularly scheduled SOCRRA Board Meeting, to review the recommendation of the Advisory Committees regarding salary and fringe benefits for the administrative staff. The Public Hearing on the budget will be held following the joint meeting. The proposed budget for fiscal year 2025 will be presented by the General Manager during the regularly scheduled May Board meeting and we will ask the Board to adopt the final budget for fiscal year 2025.

While the fiscal year 2025 budget is still being developed, we anticipate that the SOCRRA rates to the member communities will increase by the 3% discussed at the February Board meeting and that the \$1 per household per month charge will be continued for fiscal year 2025.

It is recommended that the Board approve the General Manager's recommended schedule for review and adoption of the proposed Budget for the fiscal year beginning July 1, 2024.

Respectfully submitted,

Eric L Griffin
General Manager

Suggested Resolution: “That the Board adopt the General Manager’s recommended schedule for review and adoption of the proposed Budget for the fiscal year beginning July 1, 2024.”