



AGENDA

Regular Meeting – Wednesday, April 13, 2022 – 9:30 a.m.

[Royal Oak City Hall, 203 S. Troy Street](#)

Regular Meeting

1. Meeting Called to Order
2. A. Roll Call & Recognition of Visitors
B. Public Comments
3. Approval of Agenda
4. Consent Agenda
All items listed on the Consent Agenda are considered to be routine by the Board of Trustees, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a Board Member or visitor so requests, in which event the item will be removed from the consent agenda and considered as the last item of business.
 - A. Approval of Minutes – Regular Meeting – March 9, 2022
 - B. Approval of Warrants – No. RA 832
 - C. Information Reports
 - 1) Tonnage Analysis – March 2022
 - 2) Tonnage Percentages – March 2022
 - 3) Budget Analysis – March 2022
 - 4) Budget Analysis – July 2021 – March 2022
 - 5) Financial Status Summary – March 2022
 - 6) Compost Delivered to Members
 - D. Purchase of MRF Baler Cylinder

5. Administrative Reports (No Board Action Requested)
 - A. Operations Update
 - B. General Manager Evaluation
 - C. General Counsel Evaluation
6. Future Business (Communication from Board Members)
7. Items for Decision (Board Action Requested)
 - A. Budget 2022/23
8. Adjournment

Notice: The Southeastern Oakland County Resource Recovery Authority will provide necessary, reasonable auxiliary aids and services, such as signers, for the hearing impaired, or audiotapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Southeastern Oakland County Resource Recovery Authority by writing or calling: General Manager's Office, 3910 W. Webster Road, Royal Oak, MI 48073; (248) 288-5150.

SOCRRA
Regular Meeting – March 9, 2022

Table of Contents

Chair Recognized Visitors –	13269
Agenda Approved as Submitted –	13270
<u>APPROVAL OF CONSENT AGENDA</u>	13271
February 9, 2022 – Regular Meeting Minutes – Approved as Submitted –	
Warrant No. RA – 831 – Approved –	
Information Reports – Received and Filed –	
Purchase of Baler Wire – Approved –	
Software Agreement – Approved –	
<u>ADMINISTRATIVE REPORTS</u>	
Operations Update – Received and Filed –	13272
Grant Agreement – Michigan EGLE – Approved –	13273
Grant Agreement – The Recycling Partnership – Approved –	13274
Purchase of AMP Robotics System – Approved –	13275
Meeting Adjourned into Closed Session – Meeting Called Back to Order –	13276
Adjourned –	13277

SOCRRA
REGULAR MEETING MINUTES

Wednesday, March 9, 2022– Zoom Meeting

The meeting was called to order at 9:36 a.m. by Mr. Derrick Schuller, Vice-Chair

<u>Present</u>	<u>Votes</u>	<u>Municipality</u>
D. Schueller	4	Berkley
K. Rutkowski	3	Beverly Hills
T. Markus	6	Birmingham
T. Zablocki	3	Clawson
D. Antosik	5	Ferndale
A. LeCureaux	4	Hazel Park
C. Wilson	2	Huntington Woods
*S. Stec	2	Lathrup Village
K. Yee	6	Oak Park
J. Breuckman	1	Pleasant Ridge
A. Filipski	14	Royal Oak
K. Bovensiep	<u>15</u>	Troy
 Total	 65	

<u>Absent</u>	<u>Votes</u>	<u>Municipality</u>
None		

Ms. S. Stec, representative for Lathrup Village (2 votes) arrived at 9:38 a.m.

Also Present

J. A. McKeen, General Manager
 R. Jackovich, Operations Manager
 C. Farris, Organizational Development Manager
 R. Davis, General Counsel
 R. Bauer

-13269-

The Vice-Chair recognized visitors and called for public comment. There being no persons present who wished to be heard, the Chair closed the public comment segment

-13270-

Motion by Mr. A. LeCureaux, supported by Mr. D. Schueller:

That the Agenda be approved as submitted.

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson, Yee,
Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: Stec (2 votes)

Motion carried.

-13271-

APPROVAL OF CONSENT AGENDA

Motion by Mr. K. Bovensiep, supported by Mr. A. LeCureaux:

That the Consent Agenda be approved.

APPROVAL OF MEETING MINUTES

That the minutes of the Regular Meeting of February 9, 2022 be approved as submitted.

APPROVAL OF WARRANT – NO. RA-831

That Warrant RA-831 in the amount of \$1,582,006.51 be approved and payments authorized.

INFORMATION REPORTS

That the monthly information reports be received and filed.

PURCHASE OF BALER WIRE

That the Board confirms the purchase of four spools of baling wire from Accent Wire Products at an approximate cost of \$12,000 in accordance with the Emergency provision of SOCRRA's Purchasing Policy.

SOFTWARE AGREEMENT

That the Board approve the Software License Agreement between SOCRRA and Infoview Systems.

ROLL CALL VOTE

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson, Yee,
Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: Stec (2 votes)

Motion carried.

-13272-

Motion by Mr. J. Breuckman, supported by Mr. A. LeCureaux:

That the report on Operations Update be received and filed.

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson, Yee,
Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: Stec (2 votes)

Motion carried.

-13273-

Motion by Mr. A. LeCureaux, supported by Mr. A. Filipski:

That the Board approve the grant agreement between SOCRRA and Michigan EGLE subject to Mr. Davis' review and approval of the final agreement and that the General Manager is authorized to execute the agreement on behalf of the Board.

ROLL CALL VOTE

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson,
Stec, Yee, Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: None

Motion carried.

-13274-

Motion by Mr. T. Markus, supported by Mr. D. Schueller:

That the Board approves the grant agreement between SOCRRA and The Recycling Partnership and that the General Manager is authorized to execute the agreement on behalf of the Board.

ROLL CALL VOTE

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson,
Stec, Yee, Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: None

Motion carried.

-13275-

Motion by Mr. A. LeCureaux, supported by Mr. K. Yee:

That the purchase of a MRF Robotics System from AMP be approved at a cost of \$298,000.

ROLL CALL VOTE

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson,
Stec, Yee, Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: None

Motion carried.

-13276-

Motion by Mr. T. Markus, supported by Mr. A. LeCureaux:

That the Board convene in closed session at 9:48 a.m.

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson,
Stec, Yee, Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: None

Motion carried.

The meeting was called back to order at 10:56 a.m.

-13277-

Motion by Mr. A. LeCureaux, supported by Mr. D. Schueller:

That the meeting be adjourned.

Yeas: Schueller, Rutkowski, Markus, Zablocki, Antosik, LeCureaux, Wilson,
Stec, Yee, Breuckman, Filipski, Bovensiep (63 votes)
Nays: None
Absent: None

Motion carried.

The Chair ordered the meeting adjourned at 10:57 a.m.

APPROVED: _____
Chair

Secretary

SOCRRA
CHECK WARRANT
MARCH 2022

RRA 832
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
77649	Interstate Billing Services, Inc	1,009.08	Maintenance of Equipment - TS
77650	Interstate Billing Services, Inc	1,894.99	Maintenance of Equipment - MRF
77651	CGS Safety Training Inc	875.00	Forklift Training - MRF
77652	Home Depot Credit Services	84.90	Supplies - CS
77653	Machinex Technologies Inc	1,828.98	Maintenance of Equipment - MRF
77654	Machinex Technologies Inc	3,280.41	Maintenance of Equipment - MRF
77655	Standard Insurance Company	525.37	Life Insurance
77656	Fontenot Landscape Services LLC	35,314.00	Brush Chipping
77657	Strategic Materials, Inc	20,564.64	Glass Recycling
77658	Bandit Industries	2,011.19	Maintenance of Equipment - CS
77659	Speed Tech Equipment	3,028.85	Maintenance of Equipment - MRF
77660	GFL Environmental USA (Adv)	306,066.12	Waste Disposal
77661	Car Trucking	636.25	Collection Contract
77662	GFL Environmental USA	97,000.00	Collection Contract
77663	GFL Environmental USA	92,263.81	Collection Contract
77664	Tringali Sanitation	286,728.44	Collection Contract
77665	Tringali Sanitation	11,261.52	Collection Contract
77666	Tringali Sanitation	16,140.43	Collection Contract
77667	Tringali Sanitation	23,210.74	Collection Contract
77668	Tringali Sanitation	50,060.01	Collection Contract
77669	Tringali Sanitation	61,344.50	Collection Contract
77670	Tringali Sanitation	1,825.00	Collection Contract
77671	Tringali Sanitation	1,125.00	Collection Contract
77672	Car Trucking	113,004.84	Collection Contract
77673	Tringali Sanitation	5,166.00	Collection Contract
77674	Tringali Sanitation	3,444.00	Collection Contract
77675	Tringali Sanitation	13,489.00	Collection Contract
77676	SOCWA	11,964.84	Reimburse SOCWA Payroll
77677	SOCWA	12,835.20	Reimburse SOCWA Payroll
77678	SOCWA	26,660.50	Reimburse SOCWA Q2 Benefits
77679	SOCWA	11,044.05	Reimburse SOCWA Payroll
77680	Leadpoint	14,655.64	Temporary Staffing - MRF
77681	Leadpoint	18,516.92	Temporary Staffing - MRF
77682	Leadpoint	18,171.18	Temporary Staffing - MRF
77683	Car Trucking	93,319.83	Collection Contract

SOCRRA
CHECK WARRANT
MARCH 2022

RRA 832
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
77684	GFL Environmental USA	60,143.16	Collection Contract
77685	Car Trucking	43,254.26	Collection Contract
77686	GFL Environmental USA	95,967.99	Collection Contract
77687	GFL Environmental USA	7,462.50	Collection Contract
77688	GFL Environmental USA	175.00	Collection Contract
77689	GFL Environmental USA	95,533.87	Collection Contract
77690	GFL Environmental USA	97,000.00	Collection Contract
77691	Interstate Billing Services, Inc	446.45	Maintenance of Equipment - TS
77692	Alta Equipment Company	216.40	Maintenance of Equipment - CS
77693	D P Brown of Detroit Inc	4,050.00	Maintenance of Equipment - MRF
77694	Davis Listman PLLC	2,814.37	Legal Services
77695	Hunt Sign Co., LTD	68.00	Maintenance of Property & Grounds - MRF
77696	O'Reilly Auto Parts	145.39	Maintenance of Equipment - CS
77697	RKA Petroleum Cos., Inc.	2,406.57	Fuel - CS
77698	Teamsters Local #214	835.00	Union Dues
77699	Tringali Sanitation	120.00	Collection Contract
77700	West Metro Door Inc.	262.50	Maintenance of Building - MRF
77701	Hersch's Lawn Spray	1,125.76	Maintenance of Property & Grounds - TS
77702	Alerus Financial	57.28	Deferred Compensation
77703	ERG Environmental Services	1,598.00	HHW Service
77704	Metro Wireless	338.33	Internet/Security - MRF
77705	Jacob Hanson	0.00	Voided Check
77706	Interstate Billing Services, Inc	3,948.35	Equipment Rental - MRF
77707	Home Depot Credit Services	91.93	Supplies - CS
77708	Resource Recycling Systems, Inc.	0.00	Voided Check
77709	Tringali Sanitation	1,000.00	Equipment Rental
77710	Cadillac Asphalt, LLC	828.00	Maintenance of Property & Grounds - TS
77711	Bandit Industries	2,842.84	Maintenance of Equipment - CS
77712	ERG Environmental Services	1,739.00	HHW Service - MRF
77713	Fire Rover, LLC	2,210.00	Maintenance of Equipment - MRF
77714	Progressive Sweeping Contractors, Inc.	673.20	Maintenance of Property & Grounds - TS
77715	Resource Recycling Systems, Inc.	3,910.00	Recycling Consulting
77716	Accent Wire Holdings, LLC	285.54	Baler Expenses - MRF
77717	Interstate Billing Services, Inc	1,425.30	Maintenance of Equipment - MRF
77718	Chet's Rent-All	935.67	Equipment Rental - CS

SOCRRA
CHECK WARRANT
MARCH 2022

RRA 832
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
77719	Cintas Corporation	481.05	Maintenance of Property & Grounds - MRF
77720	Contractors Clothing Co	52.00	Supplies - CS
77721	D P Brown of Detroit Inc	495.82	Maintenance of Equipment - MRF
77722	Grainger	899.28	Maintenance of Building - TS, Cleaning Supplies - MRF
77723	Home Depot Credit Services	993.50	Maintenance of Property & Grounds, Cleaning Supplies - MRF
77724	Jay's Septic Tank Service	400.00	Maintenance of Property & Grounds - MRF
77725	K & K Maintenance Supply, Inc.	832.65	Personal Safety Equipment - MRF
77726	Lyden Oil Company	1,063.55	Maintenance of Equipment - TS
77727	Machinex Technologies Inc	3,151.42	Maintenance of Equipment - MRF
77728	Michigan Cat	4,624.78	Maintenance of Equipment - TS
77729	Propane Services/Superior Plus Energy Services	421.40	Maintenance of Equipment - TS
77730	Reliable Compactor Service Inc.	395.00	Maintenance of Equipment - TS
77731	RKA Petroleum Cos., Inc.	4,155.96	Fuel - MRF, TS, CS
77732	Rose Pest Solutions	152.00	Maintenance of Property & Grounds - MRF
77733	Total Packaging Concepts	1,900.00	Supplies - MRF
77734	Uline	609.69	Cleaning Supplies - MRF
77735	VFP Fire Systems	1,100.00	Maintenance of Equipment - MRF
77736	Washington Elevator Company, Inc.	210.99	Maintenance of Property & Grounds - CS
77737	Great Lakes Lubricants	275.09	Maintenance of Equipment - CS
77738	Progressive Sweeping Contractors, Inc.	673.20	Maintenance of Property & Grounds - TS
77739	LaDuke Roofing and Sheet Metal	4,500.00	Roofing Repairs - MH
77740	Accent Wire Holdings, LLC	10,860.34	Baler Wire - MRF
77741	Interstate Billing Services, Inc	1,593.56	Maintenance of Equipment - MRF
77742	Car Trucking	43,404.26	Collection Contract
77743	Grainger	400.58	Tools - CS
77744	Infoview Systems, Inc.	236.68	Maintenance of Building - CS
77745	J & J Ace Hardware	104.72	Maintenance of Equipment - CS
77746	Michigan Cat	674.68	Maintenance of Equipment - CS
77747	Michigan Municipal Risk Management Authority ECP	10,436.64	Utilities - MRF, TS
77748	O'Reilly Auto Parts	103.20	Maintenance of Equipment - CS
77749	Specialty Employment Services, Inc.	5,063.56	Temporary Staff - MRF
77750	Standard Insurance Company	525.37	Life Insurance
77751	City of Troy - Water	495.73	Utilities - MRF, TS
77752	SOCWA	11,034.30	Reimburse SOCWA Payroll
77753	IDF Clean-up Inc	5,000.00	Equipment Rental - MRF

SOCRRA
CHECK WARRANT
MARCH 2022

RRA 832
ACCT. 1009

CHECK #	PAYEE	AMOUNT	PURPOSE
77754	Strategic Materials, Inc	15,423.21	Glass Recycling
77755	Alerus Financial	4,266.98	Deferred Compensation
77756	GFL Environmental USA (Adv)	246,583.79	Waste Disposal
77757	IMEG	75.00	Maintenance of Equipment - TS
77758	Tringali Sanitation	1,148.00	Collection Contract
77759	Tringali Sanitation	2,296.00	Collection Contract
77760	Tringali Sanitation	5,166.00	Collection Contract
77761	Leadpoint	20,109.87	Temporary Staff - MRF
77762	Leadpoint	20,028.59	Temporary Staff - MRF
EPAY	Alerus Financial	19,533.27	Deferred Compensation
EPAY	Comcast	491.86	Internet/Security - MRF
EPAY	Consumers Energy	1,002.07	Natural Gas Service
EPAY	DTE	5,432.86	Electric Service
EPAY	Flagstar Bank	4,131.49	Credit Card
EPAY	WOW!	240.02	Internet/Security - MH
		2,257,511.90	

RRA 832
ACCT. 1013

CHECK #	PAYEE	AMOUNT	PURPOSE
5952	The Huntington National Bank	4129.24	Compost Screener
		4129.24	

RRA 832
ACCT. 1001

CHECK #	PAYEE	AMOUNT	PURPOSE
2085-2090	Employee Optical/Dental Reimbursements	4,172.00	Employee Reimbursements
		4,172.00	

SUMMARY OF PAYMENTS

1009	Operation & Maintenance Fund	2,257,511.90
1013	Improvement Fund	1,148.00
1001	Dental/Optical Fund	4,172.00
		2,262,831.90

SOCRRA
CHECK WARRANT
MARCH 2022

I HEREBY CERTIFY THAT I HAVE EXAMINED THE INVOICES COVERED BY THE ABOVE VOUCHERS FOR RECEIPT OF MATERIALS OR SERVICES RENDERED
AND THAT THE PRICES AND COMPUTATIONS ARE CORRECT.

Treasurer

General Manager

Secretary

The payments listed above were presented to the board of Trustees and were reviewed with no objection April 13, 2022

SOCRRA TONNAGE ANALYSIS - MARCH 2022

Municipality	MSW			Compost			Recyclables			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Berkley	451.78	534.1	512.83	0.00	0.00	4.17	131.92	125.45	110.80	583.70	659.55	627.80
Beverly Hills	348.15	361.93	278.09	0.00	0.00	0.00	120.38	107.88	93.31	468.53	469.81	371.40
Birmingham	749.35	773.51	812.02	0.00	0.00	0.00	200.35	193.22	205.32	949.70	966.73	1,017.34
Clawson	355.79	690.17	409.89	0.00	0.00	0.00	74.22	90.13	89.68	430.01	780.30	499.57
Ferndale	807.74	881.25	846.42	0.00	0.00	0.00	173.69	174.77	153.89	981.43	1056.02	1,000.31
Hazel Park	552.48	666.9	644.39	28.50	19.00	33.24	69.53	81.79	88.35	650.51	767.69	765.98
Huntington Woods	198.89	216.87	186.45	0.00	0.00	7.50	97.12	85.18	75.47	296.01	302.05	269.42
Lathrup Village	146.65	160.38	111.47	0.00	0.00	0.00	31.44	29.38	21.97	178.09	189.76	133.44
Oak Park	762.47	846.89	775.68	0.00	0.00	5.00	112.86	112.71	113.92	875.33	959.60	894.60
Pleasant Ridge	86.86	102.67	79.44	0.00	0.00	0.00	36.9	30.58	25.90	123.76	133.25	105.34
Royal Oak	1,872.76	1,925.98	1,828.68	25.00	21.00	15.00	475.26	455.92	424.26	2373.02	2402.90	2,267.94
Troy	<u>2,182.41</u>	<u>2,339.32</u>	<u>2,201.11</u>	<u>0.00</u>	<u>0.00</u>	<u>8.33</u>	<u>516.24</u>	<u>503.54</u>	<u>486.18</u>	<u>2698.65</u>	<u>2842.86</u>	<u>2,695.62</u>
	8,515.33	9,499.97	8,686.47	53.50	40.00	73.24	2,039.91	1,990.55	1,889.05	10,608.74	11,530.52	10,648.76
Other Customers	3,031.79	3,477.52	3,392.01	0.00	1.14	0.00	851.58	687.97	533.69	3883.37	4166.63	3,925.70
Authority	11,547.12	12,977.49	12,078.48	53.50	41.14	73.24	2,891.49	2,678.52	2,422.74	14,492.11	15,697.15	14,574.46

SOCRRA TONNAGE PERCENTAGES

March 2022

	MSW	Compost	Recyclables
	Percentage of City's	Percentage of City's	Percentage of City's
	Total Waste Stream	Total Waste Stream	Total Waste Stream
<u>Municipality</u>			
Berkley	82%	1%	17%
Beverly Hills	75%	0%	25%
Birmingham	80%	0%	20%
Clawson	82%	0%	18%
Ferndale	85%	0%	15%
Hazel Park	84%	4%	12%
Huntington Woods	69%	3%	28%
Lathrup Village	84%	0%	16%
Oak Park	86%	1%	13%
Pleasant Ridge	75%	0%	25%
Royal Oak	81%	1%	18%
Troy	81%	1%	18%

SOCRRA
INCOME STATEMENT
03/01/22..03/31/22

	Actual-Period	Budget-Period	Variance
REVENUES			
MEMBER MSW	1,740,793.60	1,718,037.00	22,756.60
MONTHLY SURCHARGE	94,001.00	94,001.00	0.00
NON-MEMBER MSW	128,997.23	100,000.00	28,997.23
NON-MEMBER YARD WASTE	38.00	4,000.00	-3,962.00
	<u>1,963,829.83</u>	<u>1,916,038.00</u>	<u>47,791.83</u>
SALE OF RECYCLED MATERIAL			
MIXED PAPER	75,370.68	36,000.00	39,370.68
NEWSPAPER	0.00	7,000.00	-7,000.00
CARDBOARD	88,905.63	50,000.00	38,905.63
SORTED OFFICE PAPER	3,729.22	0.00	3,729.22
PLASTICS	40,325.90	27,000.00	13,325.90
SCRAP METAL	8,670.80	7,000.00	1,670.80
ALUMINUM CANS	36,316.80	8,000.00	28,316.80
TIN CANS	8,292.01	10,000.00	-1,707.99
MIXED RECYCLING - OTHERS	38,202.36	57,000.00	-18,797.64
GLASS	0.00	0.00	0.00
BATTERIES	0.00	500.00	-500.00
ELECTRONICS	0.00	0.00	0.00
	<u>299,813.40</u>	<u>202,500.00</u>	<u>97,313.40</u>
OTHER INCOME			
COMPOST	4,130.00	20,000.00	-15,870.00
RENTAL INCOME	10,340.00	10,500.00	-160.00
INTEREST ON INVESTMENTS	369.68	2,500.00	-2,130.32
MISC INCOME	3,427.29	2,000.00	1,427.29
	<u>18,266.97</u>	<u>35,000.00</u>	<u>-16,733.03</u>
TOTAL REVENUES	2,281,910.20	2,153,538.00	128,372.20
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	10,415.61	18,283.00	-7,867.39
TROY TRANSFER STATION	284,604.09	265,174.00	19,430.09
MATERIAL RECOVERY FACILITY	203,362.50	193,216.00	10,146.50
HOUSEHOLD HAZARDOUS WASTE	8,701.19	45,361.00	-36,659.81
COMPOST FACILITY	26,597.96	41,681.00	-15,083.04
ADMINISTRATIVE AND GENERAL	62,834.13	94,828.00	-31,993.87
COLLECTION CONTRACT EXPENSES	1,257,330.17	1,193,867.00	63,463.17
	<u>1,853,845.65</u>	<u>1,852,410.00</u>	<u>1,435.65</u>
REVENUE OVER EXPENSES	428,064.55	301,128.00	126,936.55

SOCRRA
INCOME STATEMENT
07/01/21..03/31/22

	Actual-Period	Budget-Period	Variance
REVENUES			
MEMBER MSW	15,696,930.40	15,462,333.00	234,597.40
MONTHLY SURCHARGE	846,009.00	846,009.00	0.00
NON-MEMBER MSW	1,276,607.01	1,160,000.00	116,607.01
NON-MEMBER YARD WASTE	13,213.00	30,000.00	-16,787.00
	17,832,759.41	17,498,342.00	334,417.41
SALE OF RECYCLED MATERIAL			
MIXED PAPER	649,279.67	320,000.00	329,279.67
NEWSPAPER	0.00	60,000.00	-60,000.00
CARDBOARD	897,997.45	450,000.00	447,997.45
SORTED OFFICE PAPER	11,485.06	4,000.00	7,485.06
PLASTICS	314,575.10	246,000.00	68,575.10
SCRAP METAL	99,613.17	58,000.00	41,613.17
ALUMINUM CANS	139,848.33	76,000.00	63,848.33
TIN CANS	113,156.15	86,000.00	27,156.15
MIXED RECYCLING - OTHERS	347,599.47	523,000.00	-175,400.53
GLASS	0.00	0.00	0.00
BATTERIES	2,165.00	3,500.00	-1,335.00
ELECTRONICS	0.00	0.00	0.00
	2,575,719.40	1,826,500.00	749,219.40
OTHER INCOME			
COMPOST	72,935.00	75,000.00	-2,065.00
RENTAL INCOME	89,060.00	93,500.00	-4,440.00
INTEREST ON INVESTMENTS	12,093.96	22,500.00	-10,406.04
MISC INCOME	33,060.23	19,000.00	14,060.23
	207,149.19	210,000.00	-2,850.81
TOTAL REVENUES	20,615,628.00	19,534,842.00	1,080,786.00
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	128,645.18	166,847.00	-38,201.82
TROY TRANSFER STATION	2,568,786.81	2,417,685.00	151,101.81
MATERIAL RECOVERY FACILITY	1,499,551.28	1,772,748.00	-273,196.72
HOUSEHOLD HAZARDOUS WASTE	302,386.33	409,984.00	-107,597.67
COMPOST FACILITY	356,465.22	453,743.00	-97,277.78
ADMINISTRATIVE AND GENERAL	1,212,135.19	1,125,372.00	86,763.19
COLLECTION CONTRACT EXPENSES	8,653,794.66	8,857,069.00	-203,274.34
IN TRANSIT	2,733,351.34	2,323,993.00	409,358.34
	17,455,116.01	17,527,441.00	-72,324.99
REVENUE OVER EXPENSES	3,160,511.99	2,007,401.00	1,153,110.99

SOCRRA
FINANCIAL STATUS SUMMARY
MARCH 2021 - MARCH 2022

<u>Date</u>	<u>Unrestricted Cash</u>	<u>Working Capital</u>	<u>% of Goal</u>
3/31/2021	2,388,772	1,246,665	71.9%
4/30/2021	2,699,926	1,292,921	74.5%
5/28/2021	2,687,643	1,454,798	83.9%
6/30/2021	2,560,102	1,159,548	66.8%
7/30/2021	2,487,150	1,265,957	71.7%
8/31/2021	2,980,901	1,395,368	79.0%
9/30/2021	2,557,901	1,677,606	95.0%
10/29/2021	2,684,983	1,808,602	102.5%
11/30/2021	3,307,926	2,124,364	120.3%
12/30/2021	2,417,347	1,197,746	67.8%
1/31/2022	2,418,705	1,397,953	79.2%
2/25/2022	2,565,777	1,749,540	99.1%
3/31/2022	2,655,312	2,263,081	128.2%

COMPOST PRODUCED & DELIVERED
October 1, 2021 to April 2, 2022

Community	Finished Compost Received (cu. yds.)	Estimated Value
Berkley	0	\$0
Beverly Hills	0	\$0
Birmingham	0	\$0
Clawson	0	\$0
Ferndale	0	\$0
Hazel Park	0	\$0
Huntington Woods	0	\$0
Lathrup Village	0	\$0
Oak Park	0	\$0
Pleasant Ridge	0	\$0
Royal Oak	0	\$0
Troy	0	\$0
	0	\$0
SOCRRA activities	0	\$0
Rochester Hills residents	20	\$300
Cash Customers	53	\$798
Account Customers	4,220	\$42,200
Donations	0	\$0
TOTAL YARDS	4,293	

March 30, 2022

Board of Trustees
SOCRRA

Subject: Purchase of MRF Baler Cylinder

Board Members:

We have had a series of problems with the hydraulic system on the MRF baler. We have been working with Machinex for several months to diagnose the problems and to determine the appropriate solution. After three site visits by Machinex mechanics, Machinex is recommending that we replace the main hydraulic cylinder for the baler. SOCRRA staff is recommending that we purchase a replacement baler cylinder at a cost of \$51,684.60 plus freight. SOCRRA staff will install the replacement cylinder. After the old cylinder is removed, SOCRRA staff will determine if the hydraulic seals on the baler can be replaced, which would enable us to refurbish the old cylinder and retain it as a spare part. The lead time on the new cylinder is 5 to 6 weeks. The purchase of a new cylinder will allow us to keep the MRF in operation while we determine if the current cylinder is repairable.

The hydraulic cylinder being replaced is a Machinex proprietary product is not available through another vendor.

I am recommending the purchase of a replacement hydraulic cylinder from Machinex at a cost of \$51,684.60 plus freight under the sole source provision of SOCRRA's Purchasing Policy.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the Board authorizes the purchase of a replacement hydraulic cylinder from Machinex at a cost of \$51,684.60 under the sole source provision of SOCRRA's Purchasing Policy."

April 5, 2022

Board of Trustees
SOCRRA

Subject: Operations Update

Board Members:

SOCRRA operations have continued in a normal fashion during March.

Collection

All three collection contractors were able to remain on schedule throughout March, which is not a huge accomplishment. All three contractors have been completing their work earlier in the day than in recent months. March 2022 had the same number of collection days as March 2021, therefore we would expect no change in tonnage if everything else was equal. Both refuse tonnage and recycling tonnage were significantly lower than expected. Both refuse and recycling tonnage increased in March compared with February as the weather began to warm.

GFL began curbside yard waste collection in their communities the week of Monday, March 28 as did Tringali Sanitation in Huntington Woods. Car Trucking and Tringali Sanitation (in their other communities) plan to begin curbside yard waste collection during the week of Monday, April 4.

	<u>March 2022 tons</u>	<u>March 2021 tons</u>	<u>% change</u>
Refuse	8,686	9,500	- 8.6%
Recycling	1,889	1,991	- 5.1%
Yard Waste	<u>73</u>	<u>40</u>	<u>+ 82.5%</u>
TOTAL	10,649	11,531	- 7.7%

SOCRRA Operations

SOCRRA operations at the Transfer Station were normal throughout March. GFL did not leave any trash on the Transfer Station floor overnight during the month.

The amount of non-SOCRRA trash was 15% higher in March 2022 compared with March 2021 and was 19% higher than budgeted.

Leadpoint has made some progress is providing sorters at the MRF, but we are still operating at staffing levels much lower than the design level of staffing. As a result, we are not producing the 56 News grade of paper and the level of container sorting fluctuates with the available sorter staffing. The additional sorters have allowed us to increase the amount of plastic containers being recovered from the container line and to improve the quality of our mixed paper.

The grant agreements with EGLE and The Polypropylene Recycling Coalition for the MRF robotics project have been completed and executed. We have placed the robot order with AMP. The installation of the robot is tentatively scheduled for the weekend of June 25.

The grant application by Glacier Robotics for robots for our MRF and RRRASOC's MRF was submitted to EGLE on January 7, and we are still awaiting a decision from EGLE.

We currently have one open entry level position and one open mechanic position at the MRF. Please let us know if you are aware of any good candidates for either of these positions.

March prices for our recycled materials remained very good. Mixed paper and cardboard prices were unchanged from February and sorted office paper increased by 9%. March prices for our plastic products were mixed as PET increased by 50% to a new record price, PE mixed color increased by 11% and PE natural decreased by 14%. The prices for recycled tin cans and scrap metal increased by about 40% in March while aluminum prices remained unchanged at a record high level. All prices remain substantially higher than those used to develop the budget for 2021/22. March revenue from the sale of recycled materials was 80% higher than budgeted. We will be receiving our April prices in early April. We expect significant volatility in our commodity prices as a result of the war in Ukraine.

The number of recycling drop-off appointments decreased significantly in March to 3,473 compared with 2,446 in February. Despite the increased number of appointments, we routinely have 7 to 9 days with available appointments and next day appointments are usually available. We had only 3 days in March that were fully booked which means that next day appointments were usually available throughout March. We did schedule Saturday appointments for March 5 and March 19. March 19 was one of the few days for which appointments were fully booked. Appointments for Saturday, April 2 were also fully booked.

We are continuing our schedule of Saturday appointments being available about every other week. Saturday appointments remain very popular with our residents. Our current Saturday schedule is as follows and we are developing a schedule for Saturday appointments during the summer:

April 2, 16, 30
May 7, 21
June 4

We are closely monitoring the number of available appointments.

We ended the collection of winter yard waste at the Troy Transfer Station as of Monday, April 4 when curbside yard waste collection began. Our residents filled six roll offs with about 35 tons of yard waste during the winter.

The Compost Site is operating in a normal manner. We are preparing for our initial compost deliveries of the spring to the member communities. Deliveries will start after the frost laws are

lifted, which is scheduled for Friday, April 8. Please let the SOCRRA office know if you need compost delivered.

We did not have any additional Covid-19 cases during March. The SOCRRA office remains open with the office staff working from home one day per week. We are continuing the enhanced cleaning and sanitizing procedures and Oakland County's daily screening protocol for all employees and following the Oakland County guidelines regarding quarantine and return to work. We have adopted the masking protocols that are being used by Pleasant Ridge that are tied to the 7-day average of Covid cases in Oakland County. We are continuing to provide time off from work for our employees to be vaccinated or boosted however, only 67% of SOCRRA employees are vaccinated.

SOCRRA staff, especially Bob Jackovich, Colette Farris, Anne Farris, Todd Rickerd and Lucas Dean, continue to do a great job in handling the many issues that have arisen over the past several months. While operations have been normal, new issues continue to appear on a regular basis and we spend a lot of time and effort keeping this normal! Their continued contributions are greatly appreciated.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the report on Operations Update be received and filed."

April 5, 2022

Board of Trustees
SOCRRA

Subject: General Manager Evaluation

Board Members:

It has been the Board's practice for the past several years to conduct an annual evaluation of the General Manager. My last evaluation was completed in May of 2021. I am proposing to use the same evaluation form that we used last year.

Following the April 13 Board meeting, an e-mail will be sent to each Board Member with the evaluation form as an attachment. This form can be completed on your computer and directly e-mailed to Colette Farris by clicking on the button labeled "submit". It is requested that each Board member complete the evaluation form and return it to Colette by April 30, 2022. Colette will compile the results and submit them to Chris Wilson and the Advisory Committee for review prior to the May Board meeting.

Respectfully Submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the Board members be requested to complete the General Manager Evaluation form and forward to Colette Farris by April 30, 2022. Colette will forward the results to the Advisory Committee for review at the May Board meeting."

GENERAL MANAGER PERFORMANCE APPRAISAL FORM

Name of Evaluator: _____

Please rate the General Manager on the following behaviors using this scale:

1 = Outstanding

2 = Above Average

3 = Satisfactory

4 = Marginal

5 = Unsatisfactory.

1. Communication Rating: _____ Comments:

2. Job Knowledge Rating: _____ Comments:

3. Organizational Management Rating: _____ Comments:

4. Leadership Rating: _____ Comments:

5. Dependability Rating: _____ Comments:

6. Initiative Rating: _____ Comments:

7. Problem Solving and Creativity Rating: _____ Comments:

8. Adaptability Rating: _____ Comments:

9. Productivity Rating: _____ Comments:

10. Relationship with the Board Rating: _____ Comments:

11. Judgment Rating: _____ Comments:

12. Quality of Work Rating: _____ Comments:

13. Customer Service Rating: _____ Comments:

Do you have any other general or overall comments?

GOALS FOR 2022/2023

Each Board Member is asked to list 5 goals that you would like to see the General Manager accomplish over the 2022/2023 fiscal year.

GOALS:

1.

2.

3.

4.

5.

April 5, 2022

Board of Trustees
SOCRRA

Subject: General Counsel Evaluation

Board Members:

It has been our practice for the past several years to conduct an annual evaluation of the General Counsel. The last evaluation of Mr. Davis was completed in May of 2021. I am proposing that we use the same form, which is attached, for this year's evaluation.

Following the April Board meeting, you will receive an e-mail from Colette Farris containing a PDF attachment of the General Counsel Evaluation form. This form can be completed on your computer and e-mailed back to Colette by clicking on a button labeled "submit". In order to complete this evaluation for review at the May Board meeting, I am requesting that each Board Member complete the electronic evaluation form and e-mail it to Colette by April 30, 2022. I will compile the results and report them to the Board at our May meeting.

Respectfully Submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That Board Members be requested to complete the General Counsel Evaluation form and e-mail it to Colette Farris by April 30, 2022 for compilation and review at the May Board meeting."

GENERAL COUNSEL PERFORMANCE EVALUATION

Name of Evaluator: _____

Please rate the General Counsel using this scale:

- 1 = Outstanding
- 2 = Above Average
- 3 = Satisfactory
- 4 = Marginal
- 5 = Unsatisfactory

There is a space at the end for additional written comments.

1. Quality of legal advice Rating: _____
Comments: _____

2. Personal communications skills Rating: _____
Comments: _____

3. Written communications skills Rating: _____
Comments: _____

4. Knowledge of municipal legal issues and efforts to keep up-to-date with changes
in the law Rating: _____
Comments: _____

5. Performance in litigation Rating: _____
Comments: _____

6. Confidence in General Counsel Rating: _____
Comments: _____

7. Overall evaluation of General Counsel's performance for the past year
Rating: _____
Comments: _____

Suggested goals for the next year or other comments:

April 5, 2022

Board of Trustees
SOCRRA

Subject: Budget – 2022/23

Board Members:

The proposed Budget for SOCRRA for the fiscal year beginning July 1, 2022 is being prepared and will be distributed with the agenda package for the May Board meeting.

The following schedule is recommended for the Board's consideration:

Prior to the May Board Meeting

The General Manager conducts a joint meeting with the Advisory Committee of each Authority to review the General Manager's recommendations regarding salary and fringe benefits for the administrative staff.

May Board Meeting (May 11, 2022)

A joint meeting of the SOCWA and SOCRRA Boards is held at 9:30 A.M., at the beginning of the regularly scheduled SOCRRA Board Meeting, to review the recommendation of the Advisory Committees regarding salary and fringe benefits for the administrative staff. The proposed budget for 2022/23 will be presented by the General Manager during the regularly scheduled May Board meeting.

June Board Meeting (June 8, 2022)

The Public Hearing on the budget is held and the final budget is adopted.

It is recommended that the Board approve the General Manager's recommended schedule for review and adoption of the proposed Budget for the fiscal year beginning July 1, 2022.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: “That the Board adopt the General Manager’s recommended schedule for review and adoption of the proposed Budget for the fiscal year beginning July 1, 2022.”